



Purchasing Basics for Georgia State Purchasing (1020L)

Quick Facts

LENGTH
1 day

CONTACT HOURS
6.0

START TIME
9:00 AM

END TIME
4:00 PM

Course Description:

This course provides an introduction to the procurement processes in the State of Georgia.

Audience:

- Targeted audience for this course are procurement professionals that only need to know the basics of purchasing, and are not actually posting competitive solicitations.

Objectives:

At the completion of this training session, you will be able to do the following:

- Detail the basics of public procurement
- Define ethics
- Finding and using the Georgia Procurement Manual (GPM) and National Institute of Governmental Purchasing (NIGP) codes
- Describe the various procurement systems
- List and providing an explanation of the Seven Stages of Procurement
- List exemptions to purchasing regulations
- Define and list the Order of Precedence
- Describe other purchasing types used

Prerequisites:

- None

To register for this course, click this link: [Learning Management System \(LMS\)](#)